



SPPO NO. _____
Series of 2017

WHEREAS, effective transport and traffic management, efficient risks reduction and disaster management, promotion of public safety and security are the foremost concerns and responsibilities of the Local Government Unit of General Santos City;

WHEREAS, it is a declared state policy in Section 5, Article II of the 1987 Philippine Constitution that the maintenance of peace and order, protection of life, liberty and property, and the promotion of general welfare are essential for the enjoyment by all the people of the blessings of democracy;

WHEREAS, Section 3(b) of Republic Act 7160, otherwise known as the Local Government Code of 1991, states that there shall be established in every local government unit an accountable, efficient, and dynamic organizational structure and operating mechanism that will meet the priority needs and service requirements of its communities, and a continuing mechanism to enhance local autonomy not only by legislative enabling acts but also by administrative and organizational reforms;

WHEREAS, Section 16 of the same Act gives express and implied mandate for every Local Government Unit to adapt adequate and necessary measures to protect, safeguard and improve the quality of its constituents;

WHEREAS, Section 76 of the same Act states that every local government unit shall design and implement its own organizational structure and staffing pattern taking into consideration its service requirements and financial capability, subject to the minimum standards and guidelines prescribed by the Civil Service Commission;

WHEREAS, the effectiveness of the various protective and emergency services in the City of General Santos must be enhanced through a body which will be responsible for coordinating the programs and activities of existing units, offices, and organizations and provide functions and services not presently performed or not adequately performed by existing units, offices, and organizations;

NOW, THEREFORE, on motion of City Councilors Hon. Jose Edmar J. Yumang and Hon. Franklin M. Gacal, Jr., duly seconded by City Councilor _____, be it -

RESOLVED, as it is hereby resolved to enact this Ordinance:

ORDINANCE NO. 1618- _____
Series of 2017

AN ORDINANCE ESTABLISHING PUBLIC SAFETY OFFICE OF THE CITY OF GENERAL SANTOS

HON. ATTY. JOSE EDMAR J. YUMANG – Author
HON. FRANKLIN M. GACAL, JR. – Co-Author

Be it ordained by the Sangguniang Panlungsod, City of General Santos that:

SECTION 1. Title. – This ordinance shall be known as “**THE PUBLIC SAFETY ORDINANCE OF GENERAL SANTOS CITY**”.

SECTION 2. Scope and Coverage. – This ordinance shall cover the regulation of public utility vehicles, road use, traffic enforcement and management of all private and public vehicles, protection, safety and security of the people and government properties and facilities, and the Disaster Risk Reduction and Management of General Santos City.

SECTION 3. Acronyms. – As used in this Ordinance, the following acronyms shall mean:

- a. ACDV – Accredited Community Disaster Volunteers
- b. AFP – Armed Forces of the Philippines
- c. BDRRMC – Barangay Disaster Risk Reduction Management Council
- d. CDC – City Development Council
- e. CDRRMC – City Disaster Risk Reduction Management Council
- f. CDRRMP – City Disaster Risk Reduction and Management Plan
- g. DRRM – Disaster Risk Reduction Management
- h. LTFRB – Land Transportation Franchising and Regulatory Board
- i. MTFRB – Motorized Tricycle Franchising Regulatory Board
- j. MTOP – Motorized Operator's Permit
- k. NDRRMC – National Disaster Risk Reduction Management Council
- l. OCD – Office of Civil Defense
- m. PNP – Philippine National Police
- n. PUV - Public Utility Vehicles
- o. PSO – Public Safety Office
- p. PWD – Person With Disabilities

SECTION 4. Public Safety Office; Creation and Functions. – There is hereby created the Public Safety Office (PSO), to be headed by a City Government Department Head II (Public Safety Officer), under the direct supervision and control of the City Mayor, who shall perform the following functions:

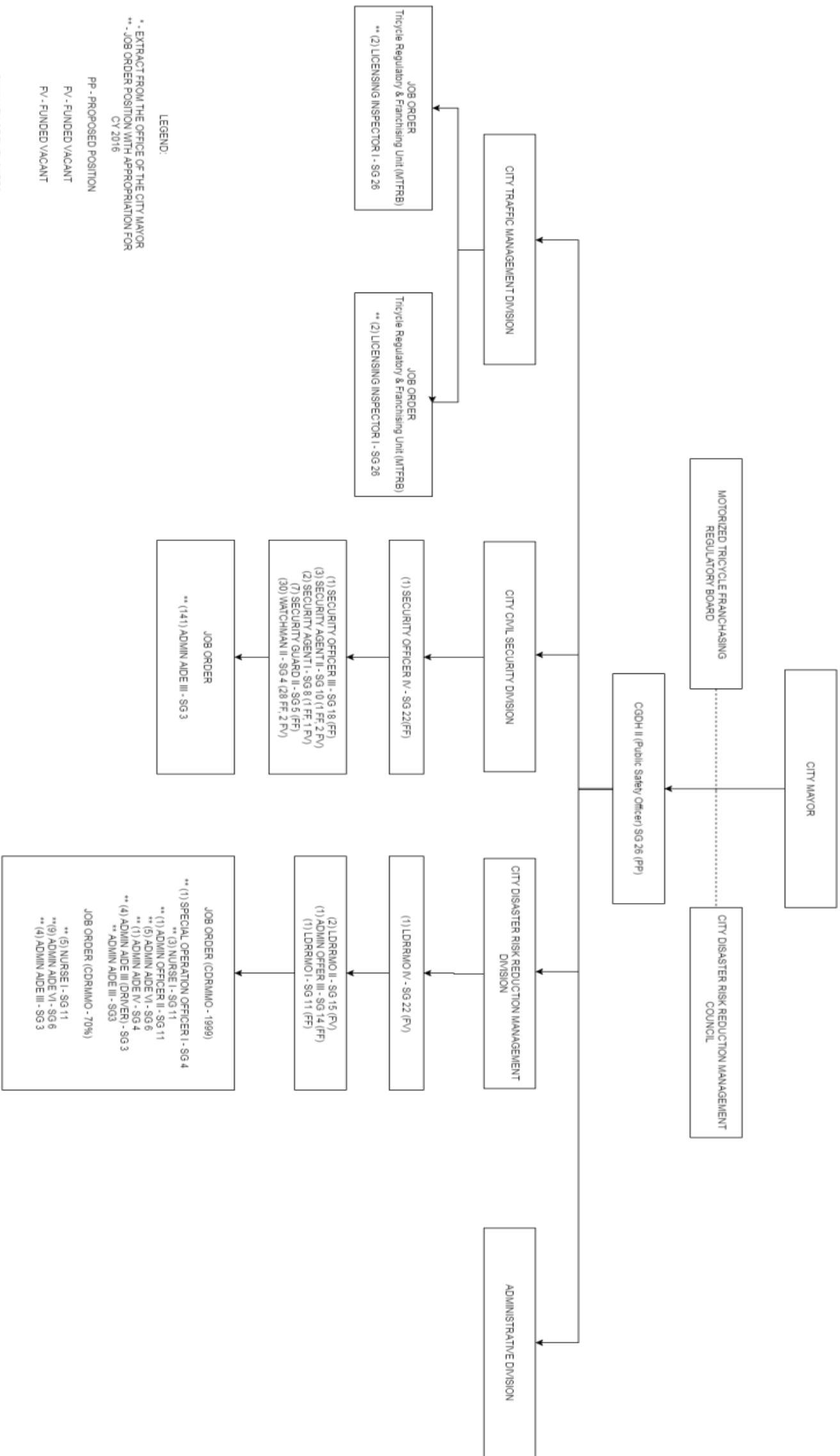
- a. Serve as the secretariat of the Motorized Tricycle Franchising Regulatory Board (MTFRB) and the City Disaster Risk Reduction Management Council (CDRRMC);
- b. Have full control and direct supervision over the City Traffic Management Division, City Civil Security Division, City Disaster Risk Reduction and Management Division and Administrative Division;

- c. Administer and implement all traffic enforcement operations, traffic engineering services, traffic and transport planning, regulations and franchising, transport facilities management, traffic education programs, and movement of persons and goods;
- d. Coordinate the mobilization of manpower and resources in the implementation of contingency plans to limit effects of disasters and other calamities;
- e. Secure public facilities and provide civil security assistance;
- f. Formulate and submit a more comprehensive and integrated City public safety and security plan, city transport and traffic operation and management plan, and City Disaster Risk Reduction and Management Plan (CDRRMP) to the Office of the City Mayor for its assessment and evaluation;
- g. Submit recommendations involving the transport and traffic operation and management, the road use programs, movements of persons and goods, institution of a system to regulate road users, reasonable tricycle fares and fees, risks reduction and disaster management, public safety, security and order to City Mayor and the Sanggunian for appropriate action;
- h. Evaluate and recommend fare adjustment and/or increase in motorized tricycles services, public transport routes and services in all public transport modes, the imposition of fees, fines and penalties in the enforcement of traffic rules and regulation to the MTFRB with the approval of the Sanggunian;
- i. If found meritorious, the issuance, amendment, revision, renewal, suspension, or cancellation of MTOP to the MTFRB and for the approval of Sanggunian;
- j. Recommend to the City Mayor and for the approval Sanggunian the possible and necessary routes or service routes for public utility vehicles and/or public utility jeepney for approval of Land Transportation Franchising and Regulatory Board (LTFRB);
- k. In extreme and/or extraordinary times, as recommended by the City Mayor, close thoroughfares and open new routes of services temporarily to address the impending situation. Provided, however, the Public Safety Office shall immediately inform in writing the Sanggunian of the said acts. The Sanggunian, within seventy-two (72) Hours, shall convene through a special sessions and may ratify through a resolution or ordinance the said closure of thoroughfares and/ or opening of new routes;
- l. Coordinate and conduct trainings for members of the various units operating in the city performing public safety functions;

- m. Undertake advocacy activities to raise community awareness on specific issues affecting public safety and order as well as engage them in specific activities intended to promote public safety and order;
- n. Ensure the preparation and due execution in a most efficient and effective manner the City Public Safety Plan;
- o. Recommend to the City Mayor other measures for the improvement of transport and traffic operation and management, public safety, security and order in the City;
- p. Conduct periodic reports, consolidate and submit all documents to the Public Safety Board and the City Mayor; and
- q. Perform other functions which are necessary for the effective implementation of this ordinance.

SECTION 5. Public Safety Office (PSO) Organizational Structure. – The Public Safety Office (PSO) shall have the full control and supervision of the following divisions, to wit: City Traffic Management Division, City Civil Security Division, Risk Reduction and Disaster Management Division, and Administrative, Training and Information Division. The Organizational Structure shall be the following:

PUBLIC SAFETY OFFICE
Organizational Structure
(Draft)
(with existing position -
CSU/CDRRMO)



LEGEND:

* - EXTRACT FROM THE OFFICE OF THE CITY MAYOR
** - JOB ORDER POSITION WITH APPROPRIATION FOR
CY 2016

PP - PROPOSED POSITION
FV - FUNDED VACANT
FV - FUNDED VACANT

SUMMARY OF EMPLOYEES:

CTMD - 102 JOB ORDER
MTRFB - 2 JOB ORDER
CSU - 44 REGULAR / 141 JOB ORDER
CDRRMO - 5 REGULAR / 36 JOB ORDER

SECTION 6. City Traffic Management Division; Functions. – The City Traffic Management Division shall directly manage, control and supervise the following units:

A.) MOTORIZED TRICYCLE FRANCHISING AND REGULATORY UNIT

1. Administer the operation of all public utility tricycles within the City;
2. Assess, facilitate, and submit the applications for tricycle franchise or Motorized Tricycles Operator's Permit (MTOPT) to Public Safety Officer for appropriate action;
3. Inspect, assess, and determine the road worthiness of the tricycle for hire and recommend to Public Safety Officer for appropriate action in the issuance of Motorized Tricycles Operator's Permit (MTOPT);
4. Conduct investigation over matters involving the suspension and cancellation and/or issuances of CPC and Motorized Tricycles Operator's Permit (MTOPT) and recommend the same to Public Safety Officer for appropriate action;
5. Post approve applications for franchise or Motorized Tricycles Operator's Permit (MTOPT) in all identified areas and conspicuous places;
6. Collate, maintain and secure records pertaining to operation of tricycle for hire within the City;
7. Recommend for the Issuance, amendment, revision, renewal, suspension, or cancellation of MTOPT to Public Safety Officer for appropriate action;
8. Conduct extensive research and study pertaining to Fixation, imposition, collection and periodic review of, and adjust reasonable fares, fees and other related changes in the regulation of tricycles for hire and submit the same to Public Safety Officer for appropriate action; and
9. Do other related functions that are implied, inherent and necessary for the smooth and effective delivery of the tricycle transport services.

B.) TRANSPORT PLANNING MANAGEMENT SECTION

1. Prescribe and recommend the regulation of zone of service in coordination with the Barangay;
2. Determine and recommend fixation of fares or rates for the service provided in zone or from one zone to another Public Safety Officer for appropriate action;

3. In consultation with the Office of the City Engineer, City Planning & Development Office and the Department of Public Works and Highways, provide technical inputs into the preparation and updating of the City's Land Use plan, particularly the long-term road network plan of the City;
4. Conduct studies and researcher in both transport and traffic administration appropriate to the local setting of General Santos City;
5. Update and analyze the public transport routes and services covering motorized tricycles, buses, jeepneys and other public transport modes;
6. Collect traffic data and statistics such as vehicular counts, road layout and dimensions. etc., and analyze the same for use in policy formulation;
7. Appear at hearings of the LTFRB to ensure that the issuance of permits of public convenience if consistent with the plans and program of the City;
8. Evaluate requests, in coordination with the City Planning Development Office, for variances from the zoning ordinance that are likely to have significant traffic impact;
9. Formulate and advocate programs that will promote and encourage walking and trips by public transport and higher capacity modes; and
10. Perform other duties and functions as directed by the Public Safety Officer.

C.) TRAFFIC AND ENFORCEMENT SECTION;

1. Assist and coordinate with other authorized government entities in administering traffic operation, management and control;
2. Formulate guidelines relating to the transport mobility, traffic control and regulations, and movement of persons and goods, and submit the same to the Public Safety Officer for evaluation and assessment;
3. Conduct trainings, seminar and conferences on traffic control and adopt possible measures that are deemed necessary in traffic operation and management;
4. Plan and conceptualize projects and programs that will improve the flow of traffic in the City;
5. Coordinate and establish linkages with other government agencies and private sector concerned with activities and efforts relating to transport, mobility and traffic;

6. Implement and enforce traffic laws and ordinances in coordination with other agencies of the government;
7. Issue traffic citation tickets and apprehend traffic violators pursuant to the City Traffic Ordinances and other relative laws;
8. Prepare and submit reports regarding traffic violations and other related incidents;
9. Enforce and administer temporary road closures, excavations, motorcades and other activities requesting rerouting and closure that will affect traffic flow; and
10. Perform other duties and functions as directed by the Public Safety Officer.

D.) TRAFFIC ENGINEERING SECTION;

1. Undertake research and data analysis on traffic situations, including transport routes and other aspects affecting traffic flow in the City;
2. Coordinate with other government agencies such as but not limited City Engineer's Office and DPWH on matters involving traffic operation and management, proper maintenance of roads, road signs, markings, traffic lights and signals;
3. Monitor thoroughfares, sidewalks, gutters, waiting shed, road signs, markings, traffic lights and signals to ensure their cleanliness, proper maintenance and good condition; and
4. Perform other duties and functions as directed by the Public Safety Officer.

SECTION 7. City Civil Security Division; Functions. – The City Civil Security Division which has three units namely: Operations Unit, Logistic and Finance Unit, and Intelligence Unit, shall perform the following functions:

1. Primarily responsible for the safety of government structures, properties, facilities and installations;
2. Provide security and protection to the people of General Santos City, the City officials and employees;
3. Assign and deploy City Civil Security personnel in all events and activities conducted by the barangays and the City;
4. Conduct appropriate surveillance and investigation activities to foil lawless elements, wrongful acts, terrorism and submit report to the Public Safety Officer and City Mayor. In doing so, Apprehend and/or arrest violators of national laws and ordinances pursuant to the provisions of the Rules of Court;

5. Coordinate and assist with national and local law enforcement agencies and affiliate organizations, and with related offices of the city government on the proper implementation of laws and ordinances;
6. Consolidate crime statistic report and submit appropriate recommendation to the public safety officer;
7. Coordinate the PNP/AFP in organizing volunteers, crime watch and other similar organizations;
8. To provide intelligence requirements pertaining to threat situation of the City; and
9. Perform other duties and functions as directed by the Public Safety Officer and Public Safety Council.

SECTION 8. Disaster Mitigation and Emergency Services Division; Functions. –

The Disaster Mitigation and Emergency Services Division shall be responsible for setting the direction, development, implementation, and coordination of disaster risk reduction and management programs; and Mitigate the impact to vulnerable sectors of natural and man-made hazards and for undertaking appropriate response before, during and after such hazards or disasters in coordination with other government entities or agencies, private sectors, people's organization and non-governmental organizations, and shall perform the following functions:

A.) Planning and Education Unit;

1. Design, program, and coordinate DRRM activities, consistent with the NDRRMC's standards and guidelines;
2. Facilitate and support risk assessments and contingency planning activities at the City and Barangay Level;
3. Consolidate local disaster risk information which includes natural hazard, vulnerabilities, and climate change risk, and maintain a local risk map;
4. Conduct research and development initiative on DRRM;
5. Formulate and implement a comprehensive and integrated CDRRM Plan (LDRRMP) in accordance with the national, regional, and provincial framework, and policies on DRR in close coordination with the City Development Council (CDC);
6. Prepare and submit to the Local Sanggunian through the CDRRM Council and the CDC the annual CDRRMO Plan and budget, the proposed programming of the CDRRMF, other dedicated DRRM resources, and other regular funding source/s and budgetary support of the CDRRMO or BDRRMC;

7. Maintain a database of human resource and their capacities, equipment, directories, and location of critical infrastructures such as hospitals and evacuation centers;
8. Recommend through the PSO the enactment of local ordinances consistent with RA 10121;
9. Prepare and submit, through PSO and City Mayor, the report on the utilization of the LDRRMF and other dedicated DRRM resources to the local COA, copy furnished the regional director of the Office of Civil Defense (OCD) and the local government operations officers of the DILG;
10. Involve the most vulnerable sectors (women, children, senior citizen, and PWDs) in risk assessment and planning;
11. Organize and conduct training, orientation, and knowledge management activities on DRRM;
12. Identify, assess, and manage the hazards, vulnerabilities and risks that may occur in the City;
13. Identify and implement cost-effective risk reduction measures and strategies;
14. Disseminate information and raise public awareness about those hazards, vulnerabilities, and risk;
15. Take all necessary steps on a continuing basis to maintain, provide, or arrange the provision of, or to otherwise make available, suitably-trained and competent personnel for effective civil defense and DRRM in its area;
16. Organize, train, equip and supervise the emergency response teams and the Accredited Community Disaster Volunteers (ACDVs), ensuring that humanitarian aid workers are equipped with basic skills to assist mothers to breastfeed;
17. Promote and raise public awareness of DRRM, and compliance with RA 10121 or the Philippine DRRM Act of 2010, and legislative provisions relevant to the purpose of the latter; and
18. Implement policies, approve plans and programs of the CDRRMC consistent with the policies and guidelines laid down in RA 10121; and train the most vulnerable sectors (women, children, senior citizens, and PWD) in DRRM, especially in disaster preparedness.

B.) Operations and Warning Unit

1. Operate a multi-hazard early warning system, linked to DRR to provide accurate and timely advice to national or local emergency response organizations and to the general public, through diverse

mass media, particularly radio, landline communications, and technologies for communication within rural communities;

2. Conduct continuous disaster monitoring and mobilize instrumentalities and entities of the LGUs, CSOs, private groups and organized volunteers, to utilize their facilities and resources for the protection and preservation of life and properties during emergencies in accordance with existing policies and procedures;
3. Develop, strengthen, and operationalize mechanisms for partnership or networking with the private sector, CSOs, and volunteer groups;
4. Respond to and manage the adverse effects of emergencies and carry out recovery activities in the affected area, ensuring that there is an efficient mechanism for immediate delivery of food, shelter and medical supplies for women and children, endeavor to create a special place where internal-displaced mothers can find help with breastfeeding, feed and care for their babies and give support to each other;
5. Coordinate other DRRM activities;
6. Establish linkage and/or network with other LGUs for DRR and emergency response purposes;
7. Establish a city and barangay DRRM Operations Center;
8. Give early warning to the most vulnerable sectors (women, children, senior citizens, PWD) to respond to their needs; and
9. Respond to and manage the adverse effects of emergency and carry out recovery activities to the most vulnerable areas especially to the vulnerable sectors (women, children, senior citizens, and PWD).

SECTION 9. Administrative, Training and Information Division; Functions. – Administrative Division training and Information Division shall be primarily responsible for personnel and office matters of the Public Safety Office, including training, education, and public information programs.

SECTION 10. Transfer of Equipment and/or Personnel. – Upon the effectivity of this Ordinance, the following offices and/or personnel shall be under the supervision and control of the Public Safety Office (PSO):

- a. City Traffic Enforcement Office;
- b. Civil Security Unit; and
- c. City Disaster Risk reduction and Management Office

SECTION 11. Budgetary Requirements. — The existing budget of the aforementioned offices, including those items under the protective services of the 2017 annual budget, which shall be retained and consolidated under one item, shall form part of the PSO annual budget.

SECTION 12. Separability Clause. — If, for any reason or reasons, any part or provision of this ordinance is held to be unconstitutional or invalid, other parts or provisions hereof which are not affected thereby shall continue to be in full force and effect.

SECTION 13. Repealing Clause. — Ordinances, rules and regulations or parts thereof, which are inconsistent or in conflict with the provisions of this ordinance are hereby repealed and/or modified accordingly.

SECTION 14. Effectivity. — This ordinance shall take effect fifteen days after publication in a newspaper of general circulation in General Santos City.

Prepared by:

STEWART ANG
MANUEL B. SALES IV
LLSA III

01/22/2017

Checked & Reviewed by:

ROSALINDA L. MONDIDO
Chief, LSD

Approved by:

HON. JOSE EDMAR J. YUMANG
HON. FRANKLIN M. GACAL, JR.
City Councilors